



JOB DESCRIPTION

Adjunct Cloud Computing Instructor

CLTCC serves ten parishes (Avoyelles, Catahoula, Concordia, Grant, LaSalle, Natchitoches, Rapides, Sabine, Vernon, Winn) in central Louisiana and has eight sites: 1) the Main Campus in Alexandria; 2) the Avoyelles Site in Cottonport; 3) the Huey P. Long Site in Winnfield; 4) the Rod Brady Site in Jena; 5) the Lamar Salter Site in Leesville; 6) the Natchitoches Site; 7) the Sabine Valley Site in Many and 8) the Ferriday Site.

SUMMARY:

The adjunct instructor facilitates student learning and initiate and participates in efforts to consistently improve the level of student success. Adjunct instructor will be responsible for teaching classes in Information Technology.

Duties and Responsibilities:

- Delivers formats based on students' and institutional needs and subject matter requirements
- Maintains accurate records of student progress and adheres to college, state and federal deadlines for submitting reports and reports related to student learning and student outcomes.
- Provides learning activities that meet course objectives and the needs of diverse student populations
- Other duties as assigned

Required Minimum Qualifications:

- Bachelor's degree in education supplemented by specialized computer courses and 3 to 5 years of experience or any equivalent combination of training and experience which provides the required skills, knowledge and abilities.

Additional Requirements:

A valid Louisiana Driver's License (some travel may be required)

Proof of motor vehicle insurance

In accordance with LCTCS Policy #6:036, a criminal history check will be conducted on all new hires. LCTCS participates in the federal E-Verify system for identification and employment eligibility purposes.

Application Instructions:

Applicants for this position should submit:

- 1) A cover letter
- 2) Resume (to include date(s) of employment and date(s) educational degree was obtained)
- 3) Official college and university transcript(s) showing the awarded/conferred degree to meet educational qualifications. Unofficial transcripts are acceptable at application; however, original transcript(s) are due at hire
- 4) Names and contact information for three work-related references

Via email to: hr@cltcc.edu

Applications accepted until position is filled

Central Louisiana Technical Community College is committed to diversity and is an equal opportunity/equal access employer.